Local Interest Collection: Rules and Guidelines

- Treat the items in the room with respect; some are delicate and all are notable and being preserved.
- The room falls under ‘quiet space:’ quiet conversations are permitted but are to be kept to a minimum.
- Do not remove items from the room.
- No food or drink is permitted in the Local Interest Collection room.
- No pens are to be used in the room.
  - Laptops, cell phones, and other electronic devices are permitted.
  - Pencils and paper are permitted.
- Taking photos of items is permitted, provided no flash is used and you follow copyright guidelines.
- Scanning will be done on request, only on a case-by-case basis, and always by library staff.
- Do not re-shelve items, even if you think you remember where they came from; instead, stack items carefully in the labelled shelf space.
- For the security of the items in this room, we would prefer that you do not leave the room in the midst of your research. If you must, please inform reference or circulation desk staff and return promptly.